



International Cartographic Association
Association Cartographique Internationale

Guidelines to submit commission news to the ICA website

The new design of the ICA website at <http://icaci.org> includes a blog system that allows to regularly publish news content on the ICA front page. Besides the president's blog and general ICA news, this is intended as a space for ICA commissions (including working groups and committees) to distribute important news to a wider audience. Chairs are asked to follow these guidelines.

Content: Chairs are free to choose which type of content they want to submit as long as it is of strong relevance for the commission and of interest for visitors of the ICA website. The submissions are published on the website after a technical check by the webmasters. If the webmasters are not sure about the relevance, quality or frequency of submissions, they might ask members of the Executive Committee for a review and a decision on inclusion/exclusion. Please also note that the webmasters are free to shorten or rearrange entries, improve the language and delay publication.

Formal requirements: Please submit the following information to the ICA webmasters via email to website@icaci.org:

- Text content of your post as a .doc or .txt file including
 - Title of your post
 - Content of your post
 - Name of the author of the post – will appear online
 - Image captions for photos, if needed.
 - Name(s) of the commission(s)
- Photos as separate files. You are responsible for making sure that you are legally allowed to publish the photos online.

Postings by ICA members

All national and affiliate members are entitled to submit posts related to cartography and gi science which are of international relevance and follow the aims and mission of the ICA. The formal requirements are the same as for commission news, with the exception that all posts are subject to review by the ICA Executive Committee and might be refused when not meeting the criteria. They should therefore be sent to the secretary general via sg@icaci.org.

Felix Ortog and Manuela Schmidt, ICA webmasters, February 2012