

Last minute information to the General Assembly 2015 delegates (18 August 2015)

- **Venue:** SulAmerica Convention Center, see <http://www.icc2015.org/venue.html> and <http://www.icc2015.org/ARRIVING-TO-THE-CONVENTION-CENTER.pdf> for more details.
- **Registration:**
 - Please bring an ID document with you for the delegate registration on both days.
 - In case you leaving the General Assembly during the event (and no other delegates can represent the country) please bring your voting cards and country name to the podium and hand it over to the Secretary-General in order to always have the exact number of members eligible to vote.
 - If your nomination was not send to the Secretary-General in advance you are not allowed to participate on the General Assembly as a delegate, only as an observer. We allocate as many seats for the delegates as it was nominated in advance.
 - We ask all delegates to stay in the observers are and do not move to the delegates area during the General Assembly.
- **Agenda documents:** we will not provide printed General Assembly documents for the delegates (only a short Agenda and voting cards will be given to delegates).
- **New Agenda items:** ICA Statutes Article 10: *Motions not listed on the agenda cannot be brought to that Assembly for a decision. However, the President is entitled to accept such motions, but for discussion only.*
- **Voting:**
 - you will be informed about the voting procedures at the beginning of the General Assembly.
 - ICA Statutes 11: *Decisions at the General Assembly shall be taken by a show of hands and by a simple majority vote, of those delegates present, who have the right to vote. However, if at least two delegates make a request, the vote shall be taken by ballot. Should there be an equal division of vote, the President shall cast the deciding vote. Voting by proxy will not be permitted and no delegate shall represent or vote for any other member nation. Voting by correspondence will be permitted only in accordance with Articles 28 and 30.*
 - Voting forms are prepared, but will be distributed only before the voting (if necessary).

László Zentai
ICA Secretary-General