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Neuchâtel, 25 February 2023

## REMINDER – UPCOMING DEADLINES FOR THE 31<sup>st</sup> ICC AND 19<sup>th</sup> GENERAL ASSEMBLY 2023

Dear National Member of the International Cartographic Association,

We kindly invite you to the **31<sup>st</sup> International Cartographic Conference (ICC)** and to the **19<sup>th</sup> General Assembly of the International Cartographic Association!** The conference, organised by the South African National Committee for ICA, will be held in Cape Town, South Africa, from **13 to 18 August 2023**. All those active in cartography and geographic information sciences in your country are warmly invited and encouraged to participate in this major event under the overall theme of «**Smart Cartography for sustainable development**» which fits well into the remarkable efforts of the United Nations' 2030 Agenda for Sustainable Development which will be at the half-way stage in 2023.

The venue of the conference is the world-class **Cape Town International Convention Centre (CTICC)** in the heart of the city, which is surrounded by numerous, affordable accommodation options for participants and accompanying persons. The **19<sup>th</sup> General Assembly** of the ICA will also take place in this vicinity on **Sunday 13 August (full day)** and **Friday 18 August (morning)**. Detailed information on the times and location for the General Assembly will follow in one of the next letters. General information on the conference, the venue, programme and all activities, as well as our beautiful host city, Cape Town, can be found on the conference website: <https://icc2023.org/>.

Our national hosts and the ICA encourage as many scholars, experts, professionals, map enthusiasts as possible from your country to participate in this exceptional occasion, by meeting with our valued community again in Cape Town! If you haven't registered yet for the conference, then it's time right now! **Early-bird registration** with lower fees for everyone closes on **May 15**. We are very excited and looking forward to seeing you at the ICC2023 on the African continent. **Welcome to South Africa!**

### Reminder of upcoming deadlines for national members

This letter is a reminder of important deadlines for our national members, which are soon coming up and cannot be extended. Please read the below information carefully and act accordingly, if your country wants to actively participate in the conference and General Assembly.

### Important member information about the ICC2023

You are asked to note and publicise these important dates and information for this conference:

1. The **call for submission of papers and abstracts is closed**. Applicants will be informed soon about the acceptance of their papers and abstract. If you have any requests, please contact Serena Coetzee from the LOC: [serena.coetzee@up.ac.za](mailto:serena.coetzee@up.ac.za)
2. **Registration to the Conference is now open**. All persons wishing to attend the conference, including presenters, exhibitors or accompanying persons, need to register through the conference website: <https://icc2023.org/index.php/registration/>. **Reduced fares** are available until **15 May 2023** (early-

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bird registrations). Please take note also of the many reduced categories for younger and older participants, as well as participants coming from less developed countries.

3. As with every ICC, there will be an **International Cartographic Exhibition (ICE)** in 2023, but mainly in virtual format (a novelty and major innovation to this conference!). We expect all ICA National Members to take this opportunity to contribute to the map exhibition and show best practises in cartography from their countries. There are 7 different categories offered for submissions – three of them (Atlases, Educational products, Other cartographic products) will be exhibited on shelves and tables within the venue, while all other entries can be found in an Online gallery. **If you haven't done so by today**, please **send the name of the individual who will be responsible** for collecting entries in your country and be the contact person for the ICE to the following e-mail address: [mapexhibitions@icc2023.org](mailto:mapexhibitions@icc2023.org). The **deadline to announce your participation** and reserve space at the exhibition is **15 May 2023**. For more information see the conference website and the respective guidelines set up by the LOC: <https://icc2023.org/index.php/international-map-exhibition/>. You were also contacted directly with more details about submitting your maps, atlases, globes, and other cartographic products to the ICE. The person responsible for the ICE at the LOC is: Ms Thabisile Rambau.
4. We also encourage you and your members to actively take part in the **Commercial and Technical Exhibition** where you can show your latest products and technologies to experts from around the world. If you are interested, please contact Ms Mimi Chauke from the LOC for further information and an exhibitor's or sponsor's prospectus: [Maroale.Chauke@dalrrd.gov.za](mailto:Maroale.Chauke@dalrrd.gov.za).
5. The biennial and inspiring **Barbara Bartz Petchenik Children's World Map Competition** will also be held again in Cape Town next August. The theme for 2023 is «A map of my future world». The expectation is that ICA National Members will arrange a national competition within their country, and the winning maps from each nation's contest will be sent to the international Children's Map Competition coordinator. Details and the competition guidelines can be found on the commission website (<http://lazarus.elte.hu/ccc/ccc.htm>) or the ICA website (<https://icaci.org/petchenik>). All the organisers of national competitions will also be invited to participate in an e-mail-based voting process to select the winner drawings before the conference. **If you haven't done so by today**, please send the **name and contact information** (affiliation, work address, phone number, and e-mail address) of the **person responsible for the organisation of your national competition**. This information will be made public on the ICA website. This information should be sent directly to the commission vice-chair (José Jesús Reyes Nunez, [jesusreyes@caesar.elte.hu](mailto:jesusreyes@caesar.elte.hu)) and the chair (Carla Cristina R. G. de Sena, [cacrisusp@gmail.com](mailto:cacrisusp@gmail.com)). Please include both email addresses in your correspondence.
6. The **call for ICA Scholarship applications for young scientists is closed**. The evaluation of all applications has started. Applicants will be informed soon after the ICA Executive Commission takes a decision on all applications received (April 2023).
7. The **call for the nomination of ICA Awards is closed**. Award winners will be announced during the International Cartographic Conference: <http://icaci.org/awards>.
8. **Obituaries** – Sadly, revered and valued colleagues in our field have also left us forever during this term. The ICA Executive Committee would like to commemorate these colleagues during the

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General Assembly. If you would like to honour fellow colleagues from your country who have passed away in 2019–2023 and were active in ICA during their career or have had a connection to ICA and the global cartographic community, please **send their name, date of birth, date of death and a photograph** to the Secretary-General by **31 July 2023**. You are also welcome to send relevant obituaries in your possession.

9. **Other information** concerning the conference will be published on the conference website as it becomes available. This information will include the outline of the conference, registration fees, technical details for on-site and virtual participation, exhibitions, social events, tours, technical visits, workshops, and accommodation. Please check the ICC 2023 website regularly for updates: <https://icc2023.org/>

### Important member information about the 2023 General Assembly of Delegates

You are asked to note these important dates and take action according to the different tasks:

10. Each ICA National Member is expected to officially **nominate a principal delegate**, along with a **deputy delegate**, who will attend the General Assembly (2 days) in person and will express the decisions of the respective member country by vote when appropriate. The names of delegates must be submitted to the ICA Secretary-General before **30 June 2023**.  
At the General Assembly, the delegates will be able to vote on all the submitted proposals, along with any other proposals submitted by delegates, as well as the ICA budget, acceptance of new National and Affiliate Members, and expulsion of National and Affiliate Members. **Every member country has one vote** – no matter how many delegates are present at the General Assembly. If you are not able to vote on-site through a delegate, you may cast your **votes by mail** in advance to the General Assembly. All national members of the ICA will be provided with the respective mail voting material before the General Assembly in Cape Town. **We encourage you to vote, even if you cannot make it to Cape Town**, as this an important right included in your membership, and there will be important decisions to take, which also influence your future membership.
11. The **Agenda of the General Assembly**, together with the available documents, will be made available to all delegates on **12 May 2023**, this is three months before the General Assembly.
12. Each ICA National Member is entitled to **make proposals to the General Assembly**. These proposals must be submitted before **12 March 2023**. Proposals can include:
- **motions for changes** in ICA Statutes and any other motions for inclusion on the Agenda;
  - nominations for **positions on the ICA Executive Committee** for 2023–2027;
  - nominations for **honorary auditors** for 2023–2027;
  - nominations for new and continuing **ICA Commissions** (to include proposed Terms of Reference, Chairperson, and CV) for 2023–2027;
  - bids for the organisation of the **33<sup>rd</sup> International Cartographic Conference** of the ICA and the **20<sup>th</sup> General Assembly** (held in conjunction with the 33<sup>rd</sup> ICC); the call for bids will be launched on the ICA website on 1 December 2022: <https://icaci.org/icc2027/>.
13. Each ICA National Member must produce a **National Report** for distribution at the 2023 General Assembly, according to our Statutes. This report will be made available to the public via the ICA



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website to allow our members and everyone interested in the ICA to gain an overview about national and global activities within the cartography and GIScience community.

**We apologise** that due to resource constraints and contrary to the announcement in the last letter, **no template** for future National Reports could be created yet. Therefore, please prepare your National Report again as usual. However, we advise you to **keep this report rather short and to focus on the most important events** in the last 4 years. Your National Report shall be submitted to the ICA Secretary-General before **12 July 2023**.

Important upcoming dates for the ICC and General Assembly 2023 – summary		
Date	Deadline	Report to
<b>Now</b>	<b>Contact for B. B. Petchenik Competition</b>	ICA Commission
<b>Now</b>	<b>Contact for Int. Cartographic Exhibition</b>	Local Organisers
<b>12 March 2023</b>	<b>ALL nominations to the General Assembly</b>	ICA Secretary-General
<b>12 May 2023</b>	<b>Agenda for the General Assembly available</b>	All delegates
<b>15 May 2023</b>	<b>Early-bird registration closes</b>	All participants
<b>15 May 2023</b>	<b>International Cartographic Exhibition</b>	Local Organisers
<b>15 May 2023</b>	<b>Technical Exhibition</b>	Local Organisers
<b>30 June 2023</b>	<b>Name delegates for the General Assembly</b>	ICA Secretary-General
<b>12 July 2023</b>	<b>National Report</b>	ICA Secretary-General
<b>31 July 2023</b>	<b>Obituaries</b>	ICA Secretary-General

Best regards,



Thomas Schulz  
Secretary-General and Treasurer of the ICA