

*Président – President*

**Tim Trainor**

10382 Stansfield Road  
Laurel, Maryland 20723  
États-Unis – United States  
e-mail: [president@icaci.org](mailto:president@icaci.org)

*Secrétaire Général et Trésorier – Secretary-General and Treasurer*

**Thomas Schulz**

Dissemination and Publications, Federal Statistical Office  
Espace de l'Europe 10, 2010 Neuchâtel  
Suisse – Switzerland  
e-mail: [secgeneral@icaci.org](mailto:secgeneral@icaci.org)

*Vice-présidents – Vice Presidents*

**Andrés Aristegui** Espagne – Spain  
**Temenoujka Bandrova** Bulgarie – Bulgaria  
**Philippe De Maeyer** Belgique – Belgium  
**Liqiu Meng** Allemagne – Germany  
**Terje Midtbø** Norvège – Norway  
**Vít Voženilek** Tchéquie – Czechia  
**László Zentai** Hongrie – Hungary

*Président-sortant – Past President*

**Menno-Jan Kraak** Pays-Bas – Netherlands

Website: <http://www.ICACI.org>

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Neuchâtel, 1 December 2022

## CALL FOR ORGANISERS

### 33<sup>rd</sup> INTERNATIONAL CARTOGRAPHIC CONFERENCE 2027

Dear National Member of the International Cartographic Association,

The International Cartographic Association cordially invites **bids from national members** to organise the 33<sup>rd</sup> International Cartographic Conference in 2027 (ICC2027), which comprises the 20<sup>th</sup> General Assembly of the ICA.

According to the ICA Statutes «the time and place of the International Cartographic Conference between General Assemblies may be determined by the Executive Committee...

The host nation shall decide the programme subject to the approval of the Executive Committee.»

For all details and requirements of the conference, please check the document «**Guidelines for International Cartographic Conferences and General Assemblies of Delegates**»:

[https://icaci.org/files/documents/various/Guidelines\\_for\\_Organisers\\_2027.pdf](https://icaci.org/files/documents/various/Guidelines_for_Organisers_2027.pdf)

Please note that the Guidelines have been substantially adapted from previous versions (before ICC 2025), particularly with regard to hybrid conferences, hybrid exhibitions, health and safety requirements, and data protection aspects.

Any member nation may lodge a bid via their national member to host the ICC2027. A letter of intent should be sent to the ICA Secretary General & Treasurer ([secgeneral@icaci.org](mailto:secgeneral@icaci.org)), accompanied by **completed bid documents** containing details:

- on budget,
- facilities, venue,
- technical arrangements for hybrid conferences,
- premises,
- organising committee and personnel,
- scientific programme,
- intended registration fees,
- exhibition plans and facilities,
- promotional and communication plans,
- social functions and programme,
- special arrangements for the General Assembly,
- safety, security and health measures,
- support letters (from national key national organisations, e.g. national mapping agencies, academia, government) and
- all other necessary elements concerning the guidelines.

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It is expected for the successful bidder to invite the EC to visit at least once to discuss the programme, to inspect conference facilities and address the status of preparations of other points from these guidelines together. This visit will normally take place 12 months before the conference. It is expected that the local costs of the above visits be met by the host nation and that they should assist with all means to provide all necessary information to inspectors.

**Time frame:** an ICC is preferably held during the months of July, August or September. A southern hemisphere conference may be scheduled for October/November or March/April.

The bidding is competitive and it is important that as much information as possible is provided to the Executive Committee (EC). Once a bid has been accepted, a further detailed report is to be provided to the EC, setting out the broad programme and including a budget and business plan.

In order to include the bidding documents for the 19<sup>th</sup> General Assembly documents in Cape Town, the deadline for submissions is set, according to Art. 8 of the ICA Statutes:

**Deadline of bid submission: 12 March 2023 / 24:00 (Central European Time CET).**

The bid should be submitted in electronic form (PDF files) **by the national member**. The national member organisation is required to officially sign the bid. Paper copies of the bid and accompanying documents (to be sent to the Secretary-General & Treasurer [secgeneral@icaci.org](mailto:secgeneral@icaci.org)) are welcome, but not mandatory. All bids containing complete documents and arriving in time, will be handled as all General Assembly documents and being made accessible to all national members three months before the General Assembly on the ICA website in alphabetical order according to the country name of the bidding organisation. The Executive Committee of ICA will not conduct any inspection visit prior to the General Assembly. The EC will not provide any selection or shortlist. The EC or the GA will not accept any invitation or offer in relation to a bid. Although the EC will be neutral in the process, it will be ready to express their assessment of the submitted documents if demanded from the General Assembly. A compulsory part of the bid is a short summary (1-2 pages).

The bid can be submitted in both official languages of the ICA (French or English).

**The General Assembly will decide on 18 August 2023** at their meeting in Cape Town, South Africa, and make the decision available on the website [www.icaci.org](http://www.icaci.org) soon after.

Best regards,



Thomas Schulz  
Secretary-General and Treasurer of the ICA